



Grace Lutheran Communities
3410 Sky Park Blvd • P.O. Box 287
Eau Claire, WI 54702

Grace Lutheran Foundation is happy to offer you our automatic payment plan.

If you decide to take advantage of this service, funds will be withdrawn from your bank account on the date list on the back of this sheet for the current two week bill and will be automatically deposited in our account at US Bank. The amount withdrawn will be on your most recent statement. If the date falls on holiday, funds will be withdrawn on the following business day.

Enrollment is easy. Just fill out the enclosed Automatic Payment Request form, attach a voided check if using a checking account and mail both to Grace Lutheran Foundation in the enclosed self-addressed envelope. Don't forget to sign the form. You can also fax the form and voided check to Garrick at (715)832-3021 or email it to the address below. Deductions will begin the following month.

Please note that if you are using a savings account – do not send in a deposit slip as they do not have the correct bank ID number on them. You will have to check with your bank to get the correct number.

We hope this billing feature will streamline your bill paying responsibilities. If you have any questions, please give me a call at (715)832-3003 ext. 226.

Sincerely,

Garrick Artz

Garrick Artz
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Nancy L Fliehr

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